

Audit Progress Report

November 2009

Slough Council
Audit 2009/10

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Status of our reports

The Statement of Responsibilities of Auditors and Audited Bodies issued by the Audit Commission explains the respective responsibilities of auditors and of the audited body. Reports prepared by appointed auditors are addressed to non-executive directors/members or officers. They are prepared for the sole use of the audited body. Auditors accept no responsibility to:

- any director/member or officer in their individual capacity; or
 - any third party.
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2009/10 Audit Plan

- 1 The following table summarises the main outputs from the 2009/10 audit together with indicative dates for the production of final audit reports. The progress report relates only to the Code of Practice Audit and excludes CAA related activity which will be reported separately. The report will be updated on a quarterly basis and used to track progress on the audit at our quarterly meetings with senior management and will be presented as a standing item to each meeting of the Audit Committee. The progress report will inform Audit Committee members of forthcoming audit reports and when these are expected to be available for reporting to the Audit Committee.

Report	AC key contact	Council contact	Expected report	Reported to the Audit Committee	Comment
Audit fee letter and outline audit plan 2009/10	Alastair Rankine	Audit Committee	April 2009	April 2009	Agreed
Financial Statements					
Supplementary opinion plan for 2009/10	Alastair Rankine	Annal Nayar	January 2010		Not yet due
Shared services review	Alastair Rankine	Eliz Frawley	March 2010		Not yet due
Pre-statements audit memorandum	Alastair Rankine	Annal Nayar	May 2010		Not yet due

Annual Governance Report (ISA260)	Phil Sharman	Audit Committee/ Julie Evans	September 2010		Not yet due
Accounts opinion	Phil Sharman	Audit Committee/ Julie Evans	September 2010		Not yet due
Final Accounts memorandum	Alastair Rankine	Annal Nayar	October 2010		Not yet due
Use of Resources					
Use of Resources - Financial year 2009/10	Alastair Rankine/ Kam Shargill	Kevin Gordon/Julie Evans	Sept 2010		Not yet due
Use of Resources - Workforce planning	Kam Shargill	Kevin Gordon/Julie Evans	To be confirmed		Workforce planning is a new line of enquiry in the Use of Resources. To augment our assessment we will review how the Council along with its partners is developing an effective approach to this issue. This will be incorporated into our Use of Resources report but there may be scope to report our findings separately. We will maintain an open dialogue with officers.
Use of Resources - medium term financial planning	Alastair Rankine	Julie Evans/ Annal Nayar	To be confirmed		We will review the Council's approach to closing its funding gaps during the 2010/11 budget and medium term planning cycles. This will be reported as part of our Use of Resources but may

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					be reported earlier subject to findings.
VFM conclusion - Financial year 2009/10	Phil Sharman	Audit Committee/ Julie Evans	September 2010	Sept 2009	Not yet due
Annual Audit Letter 2010	Phil Sharman	Cabinet/ Ruth Bagley	November 2010		Not yet due

The Audit Commission

The Audit Commission is an independent watchdog, driving economy, efficiency and effectiveness in local public services to deliver better outcomes for everyone.

Our work across local government, health, housing, community safety and fire and rescue services means that we have a unique perspective. We promote value for money for taxpayers, auditing the £200 billion spent by 11,000 local public bodies.

As a force for improvement, we work in partnership to assess local public services and make practical recommendations for promoting a better quality of life for local people.

Copies of this report

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For further information on the work of the Commission please contact:

Audit Commission, 1st Floor, Millbank Tower, Millbank, London SW1P 4HQ

Tel: 0844 798 1212 Fax: 0844 798 2945 Textphone (minicom): 0844 798 2946

www.audit-commission.gov.uk
